

UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF WASHINGTON

SAUNDRA'S INC., a Washington  
corporation; SAUNDRA WILMA, an  
individual; ESTATE OF ALAN D.  
WILMA; JOHN ARMSTRONG, a  
married man; and DONNA  
ARMSTRONG, a married woman

Plaintiffs,

v.

AMERICAN STATES INSURANCE  
COMPANY, a foreign insurance  
corporation,

Defendant.

NO: 2:15-CV-68-RMP

ORDER GRANTING STIPULATED  
MOTION FOR AGREED  
PROTECTIVE ORDER

BEFORE THE COURT is the parties' Stipulated Motion for Agreed  
Protective Order, ECF No. 12. The Court has reviewed the record and is fully  
informed.

The Court finds good cause to issue the requested Protective Order.

Accordingly, **IT IS HEREBY ORDERED:**

ORDER GRANTING STIPULATED MOTION FOR AGREED PROTECTIVE  
ORDER ~ 1

The parties' Stipulated Motion for Agreed Protective Order, **ECF No. 12**, is **GRANTED**. The parties shall abide by the following terms which they have supplied:

**1. "CONFIDENTIAL" MATERIAL**

**a. Definition of "confidential material":** "Confidential Material" means information that the party designating the information as confidential reasonably believes to fall within the following definition:

Proprietary, commercial, or client information, which is defined as:

i. "Trade secret," as set forth in the Washington Trade Secrets Act, RCW 19.108.010, meaning information, including a formula, pattern, compilation, program, device, method, technique, policy, manual, or process that:

(a) Derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use; and

(b) Is the subject of efforts that are reasonable under the circumstances to maintain its secrecy.

ii. Research, development, or commercial information that is of a highly competitively sensitive nature and that a reasonably prudent business person in the applicable field would not release to or share with the public in the ordinary course of business, and the release of which would likely cause proprietary, competitive, or economic harm.

**b. Confidential material designated and covered by this agreement:**

1. Defendant's claim training documents in effect at the time of the adjustment of the loss, which pertain to property insurance claims.

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1   **2.    SCOPE**

2           The protections conferred by this agreement cover not only confidential  
3 material (as defined above), but also (1) any information copied or extracted from  
4 confidential material; (2) all copies, excerpts, summaries, or compilations of  
5 confidential material; and (3) any testimony, conversations, or presentations by  
6 parties or their counsel that might reveal confidential material.

7           However, the protections conferred by this agreement do not cover  
8 information that is in the public domain or becomes part of the public domain  
9 through trial or otherwise.

10   **3.    ACCESS TO AND USE OF CONFIDENTIAL MATERIAL**

11           **3.1 Basic Principles.** A receiving party may use confidential material that is  
12 disclosed or produced by another party or by a non-party in connection with this  
13 case only for prosecuting, defending, or attempting to settle this litigation.

14 Confidential material may be disclosed only to the categories of persons and under  
15 the conditions described in this agreement. Confidential material must be stored  
16 and maintained by a receiving party at a location and in a secure manner that  
17 ensures that access is limited to the persons authorized under this agreement.

18           **3.2 Disclosure of “CONFIDENTIAL” Information or Items.** Unless  
19 otherwise ordered by the Court or permitted in writing by the designating party, a  
20 receiving party may disclose any confidential material only to:

1 (a) the receiving party's counsel of record in this action, as well as  
2 employees of counsel to whom it is reasonably necessary to disclose the  
3 information for this litigation;

4 (b) the officers, directors, and employees (including in house counsel) of the  
5 receiving party to whom disclosure is reasonably necessary for this litigation,  
6 unless the parties agree that a particular document or material produced is for  
7 Attorney's Eyes Only and is so designated;

8 (c) experts and consultants to whom disclosure is reasonably necessary for  
9 this litigation and who have signed the "Acknowledgment and Agreement to Be  
10 Bound" (Exhibit A);

11 (d) the court, court personnel, and court reporters and their staff;

12 (e) copy or imaging services retained by counsel to assist in the duplication  
13 of confidential material, provided that counsel for the party retaining the copy or  
14 imaging service instructs the service not to disclose any confidential material to  
15 third parties and to immediately return all originals and copies of any confidential  
16 material;

17 (f) during their depositions, witnesses in the action to whom disclosure is  
18 reasonably necessary and who have signed the "Acknowledgment and Agreement  
19 to Be Bound" (Exhibit A), unless otherwise agreed by the designating party or  
20 ordered by the court. Pages of transcribed deposition testimony or exhibits to

1 depositions that reveal confidential material must be separately bound by the Court  
2 reporter and may not be disclosed to anyone except as permitted under this  
3 agreement;

4 (g) the author or recipient of a document containing the information or a  
5 custodian or other person who otherwise possessed or knew the information.

6 **3.3 Filing Confidential Material.** Before filing confidential material or  
7 discussing or referencing such material in court filings, the filing party shall confer  
8 with the designating party to determine whether the designating party will remove  
9 the confidential designation, whether the document can be redacted, or whether a  
10 motion to seal or stipulation and proposed order is warranted.

11 **4. DESIGNATING PROTECTED MATERIAL**

12 **4.1 Exercise of Restraint and Care in Designating Material for**  
13 **Protection.** Each party or non-party that designates information or items for  
14 protection under this agreement must take care to limit any such designation to  
15 specific material that qualifies under the appropriate standards. The designating  
16 party must designate for protection only those parts of material, documents, items,  
17 or oral or written communications that qualify, so that other portions of the  
18 material, documents, items, or communications for which protection is not  
19 warranted are not swept unjustifiably within the ambit of this agreement.

1 Mass, indiscriminate, or routinized designations are prohibited.

2 Designations that are shown to be clearly unjustified or that have been made for an  
3 improper purpose (e.g., to unnecessarily encumber or delay the case development  
4 process or to impose unnecessary expenses and burdens on other parties) expose  
5 the designating party to sanctions.

6 If it comes to a designating party's attention that information or items that it  
7 designated for protection do not qualify for protection, the designating party must  
8 promptly notify all other parties that it is withdrawing the mistaken designation.

9 **4.2 Manner and Timing of Designations.** Except as otherwise provided in  
10 this agreement (*see, e.g.*, second paragraph of section 4.2(a) below), or as  
11 otherwise stipulated or ordered, disclosure of discovery material that qualifies for  
12 protection under this agreement must be clearly so designated before or when the  
13 material is disclosed or produced.

14 (a) Information in documentary form: (e.g., paper or electronic documents  
15 and deposition exhibits, but excluding transcripts of depositions or other pretrial or  
16 trial proceedings), the designating party must affix the word "CONFIDENTIAL"  
17 to each page that contains confidential material. If only a portion or portions of the  
18 material on a page qualifies for protection, the producing party also must clearly  
19 identify the protected portion(s) (e.g., by making appropriate markings in the  
20 margins).

1 (b) Testimony given in deposition or in other pretrial or trial proceedings:  
2 the parties must identify on the record, during the deposition, hearing, or other  
3 proceeding, all protected testimony, without prejudice to their right to so designate  
4 other testimony after reviewing the transcript. Any party or non-party may, within  
5 fifteen days after receiving a deposition transcript, designate portions of the  
6 transcript, or exhibits thereto, as confidential.

7 (c) Other tangible items: the producing party must affix in a prominent place  
8 on the exterior of the container or containers in which the information or item is  
9 stored the word "CONFIDENTIAL." If only a portion or portions of the  
10 information or item warrant protection, the producing party, to the extent  
11 practicable, shall identify the protected portion(s).

12 **4.3 Inadvertent Failures to Designate.** If timely corrected, an inadvertent  
13 failure to designate qualified information or items does not, standing alone, waive  
14 the designating party's right to secure protection under this agreement for such  
15 material. Upon timely correction of a designation, the receiving party must make  
16 reasonable efforts to ensure that the material is treated in accordance with the  
17 provisions of this agreement.

18 **5. CHALLENGING CONFIDENTIALITY DESIGNATIONS**

19 **5.1 Timing of Challenges.** Any party or non-party may challenge a  
20 designation of confidentiality at any time. Unless a prompt challenge to a  
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1 designating party's confidentiality designation is necessary to avoid foreseeable,  
2 substantial unfairness, unnecessary economic burdens, or a significant disruption  
3 or delay of the litigation, a party does not waive its right to challenge a  
4 confidentiality designation by electing not to mount a challenge promptly after the  
5 original designation is disclosed.

6 **5.2 Meet and Confer.** The parties must make every attempt to resolve any  
7 dispute regarding confidential designations without court involvement. Any  
8 motion regarding confidential designations or for a protective order must include a  
9 certification, in the motion or in a declaration or affidavit, that the movant has  
10 engaged in a good faith meet and confer conference with other affected parties in  
11 an effort to resolve the dispute without court action. The certification must list the  
12 date, manner, and participants to the conference. A good faith effort to confer  
13 requires a face-to-face meeting or a telephone conference.

14 **5.3 Judicial Intervention.** If the parties cannot resolve a challenge without  
15 court intervention, the designating party may file and serve a motion to retain  
16 confidentiality within 14 days of the meet and confer conference described in  
17 paragraph 5.2. If the designating party does not file and serve a motion to retain  
18 the confidentiality of the documents within 14 days, then it waives the protections  
19 set forth in this Order with regard to the challenged documents. The burden of  
20 persuasion in any such motion shall be on the designating party. Frivolous



1 challenges, and those made for an improper purpose (e.g., to harass or impose  
2 unnecessary expenses and burdens on other parties) may expose the challenging  
3 party to sanctions. All parties shall continue to maintain the material in question as  
4 confidential until the Court rules on the challenge.

5 **6. PROTECTED MATERIAL SUBPOENAED OR ORDERED**  
6 **PRODUCED IN OTHER LITIGATION**

7 If a party is served with a subpoena or a court order issued in other litigation  
8 that compels disclosure of any information or items designated in this action as  
9 “CONFIDENTIAL,” that party must:

10 (a) promptly notify the designating party in writing and include a copy of the  
11 subpoena or court order;

12 (b) promptly notify in writing the party who caused the subpoena or order to  
13 issue in the other litigation that some or all of the material covered by the subpoena  
14 or order is subject to this agreement. Such notification shall include a copy of this  
15 agreement; and

16 (c) cooperate with respect to all reasonable procedures sought to be pursued  
17 by the designating party whose confidential material may be affected.

18 **7. UNAUTHORIZED DISCLOSURE OF PROTECTED MATERIAL**

19 If a receiving party learns that, by inadvertence or otherwise, it has disclosed  
20 confidential material to any person or in any circumstance not authorized under  
21 this agreement, the receiving party must immediately (a) notify in writing the

1 designating party of the unauthorized disclosures, (b) use its best efforts to retrieve  
2 all unauthorized copies of the protected material, (c) inform the person or persons  
3 to whom unauthorized disclosures were made of all the terms of this agreement,  
4 and (d) request that such person or persons execute the “Acknowledgment and  
5 Agreement to Be Bound” that is attached hereto as Exhibit A.

6 **8. INADVERTENT PRODUCTION OF PRIVILEGED OR**  
7 **OTHERWISE PROTECTED MATERIAL**

8 When a producing party gives notice to receiving parties that certain  
9 inadvertently produced material is subject to a claim of privilege or other  
10 protection, the obligations of the receiving parties are those set forth in Federal  
11 Rule of Civil Procedure 26(b)(5)(B). This provision is not intended to modify  
12 whatever procedure may be established in an e-discovery order or agreement that  
13 provides for production without prior privilege review. Parties shall confer on an  
14 appropriate non-waiver order under FED. R. EVID. 502.

15 **9. NON TERMINATION AND RETURN OF DOCUMENTS**

16 Within 60 days after the termination of this action, including all appeals,  
17 each receiving party must return all confidential material to the producing party,  
18 including all copies, extracts and summaries thereof. Alternatively, the parties  
19 may agree upon appropriate methods of destruction. Notwithstanding this  
20 provision, counsel are entitled to retain one archival copy of all documents filed  
21 with the Court, trial, deposition, and hearing transcripts, correspondence,

1 deposition and trial exhibits, expert reports, attorney work product, and consultant  
2 and expert work product, even if such materials contain confidential material.

3 The confidentiality obligations imposed by this agreement shall remain in  
4 effect until a designating party agrees otherwise in writing or a court orders  
5 otherwise.

6 The District Court Clerk is hereby directed to enter this Order and to provide  
7 copies to counsel.

8 **DATED** this 9th day of February 2016.

9 *s/ Rosanna Malouf Peterson*  
10 ROSANNA MALOUF PETERSON  
11 United States District Judge  
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Exhibit A

UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF WASHINGTON

SAUNDRA'S, INC. a Washington corporation; SAUNDRA WILMA, an individual; the Estate of ALAN D. WILMA; and JOHN and DONNA ARMSTRONG, a married couple,

Plaintiffs,

vs.

AMERICAN STATES INURANCE COMPANY, a foreign corporation,

Defendant.

No. 2:15-cv-00068 RMP

CONFIDENTIALITY AGREEMENT

The following persons have read and understood that they are bound by the terms of the Stipulated Protective Order in this action:

DATED:\_\_\_\_\_.

\_\_\_\_\_  
Printed Name: \_\_\_\_\_